

BI-WEEKLY TIMESHEET

First Name _____ Last Name _____ M F SIN _____

NB: Change of address, rates, account #'s, etc. should be submitted on a Bi-Weekly Set-Up/Change of Information Form and marked AMENDMENT.

DATE (i.e. June 1)	MORNING		AFTERNOON		EVENING		TOTAL HOURS
	Start	Finish	Start	Finish	Start	Finish	
Sun:							
Mon:							
Tues:							
Wed:							
Thurs:							
Fri:							
Sat:							
Sun:							
Mon:							
Tues:							
Wed:							
Thurs:							
Fri:							
Sat:							